



17<sup>th</sup> September 2021

**2021-2022 PTA Annual General Meeting**

Dear Parents/Guardians,

In accordance with Regulation 6 of the Constitution, the Annual General Meeting will be held on 16<sup>th</sup> October 2021 (Saturday) at our School Hall.

The agenda will be as follows:

2:15 – 2:30	Registration
2:30 – 3:30	Parents' Seminar, Mrs Mak Ho Siu Kuen
3:30 – 4:00	2021-2022 Annual General Meeting
4:00 – 4:10	Break
4:10 – 5:00	Meeting with Class Teachers

To accompany your child to have better and healthy development in the school, you are cordially invited to nominate yourself to be the candidate of 2021-2022 MKC PTA Executive Committee Members. **If you are interested, please ask your child to collect the Nomination Form from Miss Cecilia Ng in the General Office. The completed form must be returned to the General Office by 27<sup>th</sup> September 2021 (Monday).**

Please fill in the **reply slip** below and return it to us through your child on or before 23<sup>rd</sup> September 2021 (Thursday).

Ming Kei College PTA

Mr. Chak Hoi Cheong Victor  
 Chairperson



**Reply Slip**

To be submitted to Class Teacher on or before 23<sup>rd</sup> September, 2021

Dear Ming Kei College PTA:

I shall  / shall not \* attend the **Annual General Meeting on 16<sup>th</sup> October 2021 (Saturday)**.

I am  / am not \* interested in being the **candidate of 2021-2023 PTA Executive Committee Members**.

Student: \_\_\_\_\_ (Name)      Parent/Guardian: \_\_\_\_\_ (Signature)  
 \_\_\_\_\_ ( ) (Class & No.)      \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Contact no.)  
 Date: \_\_\_\_\_

\*Please  where appropriate.

(Class teachers please pass the reply slip to Miss Cecilia Ng in the General Office.)



2021-2022 年度家長教師會周年大會

各位家長：

本年度會員周年大會謹定於二零二一年十月十六日(星期六)下午二時三十分於本校禮堂舉行，敬希各會員撥冗依時出席，投票選出 2021-2023 年度新一屆執行委員。基於本會會務日繁，亟需各會員鼎力支持，積極參與執行委員會工作；為此，敬請各會員獻出閣下寶貴時間，自我提名為本年度執行委員會候選人，共同推動各項計劃，為本校學生及本會會員謀求福利。如閣下有意成為家長教師會執行委員候選人，可請 貴子弟前往校務處向吳小姐領取報名表格，並於九月二十七日或之前交回校務處收集。

十月十六日會員大會舉行當日程序簡列如下：

2:15 – 2:30	登記	
2:30 – 3:30	專題講座— 「如何提升子女的上進心及面對逆境的能力」	—麥何小娟女士
3:30 – 4:00	2021-2022 年度會員周年大會	—家長教師會
4:00 – 4:10	小休	
4:10 – 5:00	分班面談	—各班班主任

現特函達，誠邀 台端撥冗出席上述活動，煩請簽覆回條，囑 貴子弟於九月二十三日(星期四)或之前交回班主任辦理，是為感荷。

銘基書院家長教師會主席



謹啟

翟海昌

二零二一年九月十七日

回 條

請於九月二十三日或之前呈交班主任



敬覆者：

本人已知悉(通告編號 030-20210917)之內容。

本人\*樂意 未暇 出席二零二一年十月十六日舉行之銘基書院家長教師會周年大會及分班與班主任座談時段

本人\*願意 不願意 成為 2021-2023 年度家長教師會執行委員候選人

此覆  
銘基書院家長教師會

學生：\_\_\_\_\_ (姓名) 家長/監護人：\_\_\_\_\_ (簽署)  
\_\_\_\_\_ ( ) (班別及學號) \_\_\_\_\_ (姓名)  
\_\_\_\_\_ (聯絡電話)

日 期：\_\_\_\_\_

\*請於適當內加✓號。

請班主任收集後交回校務處吳小姐

通告編號 030-20210917